

# Returning to Archery: Phase 1 – Restricted Shooting

## Bowmen of Darentford Field Crew Rules and Procedures

### Introduction

Archery GB have issued a set of guidelines for clubs to apply to allow archery to restart. These guidelines along with the Government's Stay Alert > Control the Virus > Save Lives advice are the backbone on which the committee have created these new rules and procedures for the club. These apply for any time that we are operating at "Phase 1 Restricted Shooting" standards.

### General Guidance

All users are to be alert / aware that they treat the school grounds and any equipment within those grounds as being in a contaminated state. Therefore DO NOT touch anything other than your own equipment or that specified in these Rules and Procedures.

All Phase 1 Archer Rules and Procedures apply to Field Crew e.g. parking 2m apart.

### Overview

To allow shooting to take place in compliance with Archery GB's guideline and the Governments advice on social distancing the committee agreed that a Field Crew will set up, run and dismantle the field.

Nobody else is to touch any club equipment during club sessions.

Field Crew will consist of three people.

One member of the Field Crew must be a key holder or committee member.

One member of the Field Crew will act as Field Captain.

### Roles and responsibilities

Field Crew – 3 person team to run the field all day. All to bring their own whistle.

Boss Team – 2 person team looking after bosses.

Lines team – 1 person team looking after lines and target list.

Field Captain – Runs the field as per "normal shooting" plus these extra items (Note: This does not have to be the same member of the Field Crew all day)

- Enforces start time
- Monitors and enforces Archers having the correct "personal equipment" e.g. hand sanitiser
- Monitors infringements and enforces punishments
- Acts a judge on line cutters whilst maintaining social distancing
- Monitors catch up arrows
- Arranges replacement target faces or pins
- Monitors lost and stuck arrows
- Assists Archers with arrow volume shot if starting Warwicks after 2 dozen shot on the Nationals
- Assists Archers if all non WA rounds to be shot as Warwicks

Key holder – As per "normal" shooting

### PPE and items required – Field Crew responsibility

- Workman type gloves (referred to as Gloves for rest of document) – cloth or gardening style
- Face covering
- Hand sanitiser – club will provide some but if you're shooting this is required anyway

### Sessions

Saturday: As per Archer document.

Sunday: Cover both session so arrive for start of AM session and leave at end of PM session.

## **Booking**

When booking your shooting space please also state availability to act as Field Crew.

Club members can just book as Field Crew if they want to help out and not shoot but all Archer rules apply.

## **Arrival**

Key holder to arrive 9:30am

Other Field Crew to arrive 9:40am

## **Tasks for each Role**

### **Key Holder**

#### **Opening up**

Open both gates and container. Ensure hand sanitisation after each item and before handling anything else.

It is recommended that padlocks are sanitised before opening to prevent virus transfer.

Sanitise container door handles.

### **Line Team**

#### **Setting up shooting line**

Wear Gloves to setup shooting line as per "normal shooting".

Place small number boards on spots being used as per target list and a competition.

#### **Setting up safety line**

Wear Gloves to setup safety line as per "normal shooting" except do not attach rope to goal posts. Use extra stakes in line with the posts. Safety line to go school side of goal posts.

#### **Setting up Target list holder**

Wear Gloves to set up target list holder by shooting line goal post.

### **Boss Team**

#### **Setting up bosses**

Boss team to transport the bosses and flags to the field and set them up as per the target list.

It is recommended that the Damage bosses are used.

Wear Gloves and face covering to set up bosses as per "normal shooting".

### **Field Crew**

#### **Lining up bosses**

One member of the Boss Team to move the boss whilst the other two members of the Field Crew perform the visual checks of alignment.

Only the Boss Team to handle pegs, peg box and number boards.

When lined up place large number board as per a competition.

All procedures relating to "setting up bosses" apply.

#### **Target faces and pins**

Sanitise hands prior to handling any faces or pins

On an archers first session place a full size (122cm) target face and 4 pins by their spot on the shooting line.

Set out new faces required due to damage or size change.

#### **Distance change**

Field Crew only to move bosses at distance change.

All procedures relating to "setting up bosses" and "lining up bosses" apply.

### **Field reset**

Field Crew only to Move bosses during field reset.

All procedures relating to setting up and lining up bosses apply.

Target list to be changed and all procedures relating to "target list setup" apply

### **Lost arrows and arrows jammed into the boss**

Wearing gloves, the Field Crew will take two metal detectors, the chisel and hammer plus one rake to the field during set up.

Each member of the Field Crew should have one item of equipment to use all day.

Equipment to be used wearing gloves and any areas touching skin sanitised at the end of the day.

Field Crew to search with metal detectors and rake if Archer cannot find lost arrow.

Field Captain to monitor time and ensure shooting continues in a timely fashion.

Field Captain to ensure all Archers return to shooting line when Field Crew hunt for arrow.

Field Captain to monitor if Archer uses additional arrows.

Field crew to wear Gloves and face covering when searching.

If an arrow is jammed in the boss, procedures for lost arrow apply.

Field Crew will return the arrow to the shooting line and sanitise it before placing it point down for the Archer to collect whilst maintaining social distancing.

### **Infringements**

Field Crew to monitor Archers for infringements.

If Minor Infringement - Field Crew to inform Archer and Field Captain (see Archer document for details of infringements.)

All other infringements to be dealt with by Field Captain.

### **Equipment contamination**

Field Crew to sanitise any equipment contaminated by Archers. Team responsible dependant on what is contaminated.

Field Crew will be issued with sanitising products to conduct this and all other sanitisation duties.

### **Parents, Guardians and Carers**

Field Crew to ensure only one per Archer. Additional people to leave school grounds.

### **Visitors**

Field Crew to remove non-shooting visitors from school grounds.

Field Captain to ensure payment has been made and if not make payment box available end ensure payment made whilst maintaining social distancing.

### **End of day**

Dismantle the field applying setup procedures.

### **Notes**

The Field Crew positions are voluntary, however without the Field Crew the club cannot operate. Members should not feel pressured to take on a Field Crew position and, ideally, these will be shared out so the same people are not always Field Crew.

Preference of day and session will be given to members willing to be Field Crew.

Field Crew are expected to be onsite all day on Sunday. The only available perk is to offer spare spaces to the Field Crew first.

Unless it is distance change or field reset one member of the Field Crew can be off site e.g. to go home and use their own facilities etc.

Field Crew may bring a shelter to use if not shooting a session.

Disposable gloves can replace hand sanitisation but must be changed each time a new action is performed e.g. open main padlock and before getting back into car.

Avoid touching your face at any time.

Gloves should be stored in a separate bag between days to prevent contamination of other equipment.

Cleaning materials will be provided for sanitising club equipment.

The club may review the one Field Crew per day policy if it becomes difficult to find volunteers willing to spend all day at the field.